MEMORANDUM

DATE: April 30, 2012

TO: Jeff Stephens

FROM: Sharon A. Lowry, Executive Vice President of Academic Affairs/Student Services

SUBJECT: Outcome of VTEA Proposal

Congratulations! The VTEA Committee has approved your proposal requesting funding for Respiratory Care program. Your proposal was awarded \$30,803.00 for the 2012 - 2013 fiscal year.

Thank you for taking the time to write and submit this important proposal.

/gmk

cc: Dr. Karen Cowell